

GROUNDWORKER

DISTINGUISHING FEATURES OF THE CLASS:

The work involves performing unskilled or limited semi- skilled manual tasks of grounds maintenance and upkeep of outdoor school facilities in a suburban school district. The incumbent is responsible for satisfactory performance of a variety of tasks. Some assignments, including elementary equipment operation, may require skills which may be readily learned on the job. Work is performed under the direct supervision of the Grounds Crew Chief, the Superintendent of Buildings and Grounds or his assistant, but many tasks assigned may be routine and repetitive in nature, and once learned can be carried on without difficulty and only general supervision. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs a variety of grounds maintenance work, cutting grass and weeds, raking leaves;

Plants, transplants, cultivates, prunes, sprays, and trims shrubs, bushes and trees;

Assists in the maintenance and repair of all concrete and blacktop surfaces, including sidewalks, parking lots, roads, athletic fields and parks;

Operates snow removal, equipment and removes snow, salts and sands driveways, sidewalks and performs other related manual tasks during the winter;

Performs routine tasks, handling of supplies, equipment, removal of rubbish, weeds grass and other debris.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the principals, practices and techniques of general grounds maintenance; working knowledge of the methods used in propagating, planting, cultivating, pruning and general care of plants, flowers, shrubs and lawns; working knowledge of the growth characteristics of flowers, plants and bulbs; good knowledge of the methods, equipment and materials used in snow plowing and maintenance of roadways, paths, entrances and exits to buildings; ability to get along well with others; initiative and resourcefulness; ability to follow written and oral instructions; industry and dependability; good judgment; physically capable of performing the essential functions of the position with or without reasonable accommodation.

MINIMUM QUALIFICATIONS:

- A) Graduation from high school or vocational school or possession of a high school equivalency diploma and one (1) year of experience in site maintenance work; OR:
- B) Six (6) years of experience in site maintenance or grounds maintenance work; OR:
- C) An equivalent combination of training and experience as defined by the limits of (A) and (B).

SPECIAL REQUIREMENTS:

Possession of a valid New York State Driver's License commensurate of vehicles required to drive at completion of probationary period.

May be required to apply for a pesticide applicator's license at the time of appointment.

NOTE: Verifiable part-time and/or volunteer experience will be pro-rated toward meeting full-time experience requirements.