



## 3.7 SCHOOL SOCIAL WORKER

### Qualifications

1. Certificate, license, or other legal credential required.
2. Degree(s) required and area of major study.
3. Kind and amount of prior job experience required.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

### Reports To

Director of Pupil Personnel Services and Special Education

### Description

The school social worker shall be responsible for a broad range of services essential to an understanding of the student. The school social worker performs as an integral part of the total student personnel services by serving as a liaison person between home, school and community. As a team member, the school social worker coordinates closely with all school personnel to broaden the school's knowledge and understanding of the home environment. The school social worker consults with community agencies and other professionals interested in children and facilitates the making of referrals and consequent exchange of information and recommendation.

### Responsibilities

1. To serve as a liaison person between home, school and community. This activity is directed towards those children whose academic, behavioral, or chronic attendance difficulties impair their learning.
2. Cooperate closely with all school personnel in an attempt to broaden the school's knowledge and understanding of the home environment, students emotional needs, and comprehensive behavioral and character objectives for the district.
3. To maintain and access contacts with community agencies and other professions interested in a child and to facilitate the making of referrals and the consequent exchange of information and recommendation.
4. To be responsible for referral to Family Court when such referral is necessary.
5. To provide supportive services to parents as an integral part of the task of helping students and to increase the parent's understanding of their constructive participation in resolving their child's problems and their knowledge and use of appropriate resources.
6. Counsel parents towards improving home situations whereby more favorable conditions will be attained in regard to school work, behavior, attendance, and interest.
7. Make home visits for the purpose of gathering helpful information on student background and to provide supportive services as needed.
8. Complete a social history on all students referred to the Committee on Special Education.
9. Participate with other members of the student personnel team in case conferences, LE.P. conferences, and Committee on Special Education.
10. To make appropriate referral of suspected cases of child abuse and neglect and to make appropriate oral report to the New York State Central Register of Child Abuse and Maltreatment.
11. To serve as liaison between school and Child Protective Services and be responsible for making the report and all follow-up of the case.
12. To maintain confidential case records and files.



13. To provide individual or small group counseling with students in school as needed.
14. Interpret the student's personal and family history as it relates to his/her school experience.
15. Consult with administration in relation to individual students or policies relating to social adjustment of students.
16. Provide direct short-term counseling to parents as needed in relation to school problems.
17. Interpret school policies to parents of children with disabilities.
18. Consult with teachers and staff in regard to social adjustment and long-range planning for students with disabilities.
19. Perform such other tasks and assume such other responsibilities as the Director of Special Education and Pupil Personnel Services may from time to time assign.
20. To serve as the DASA Co-coordinator.